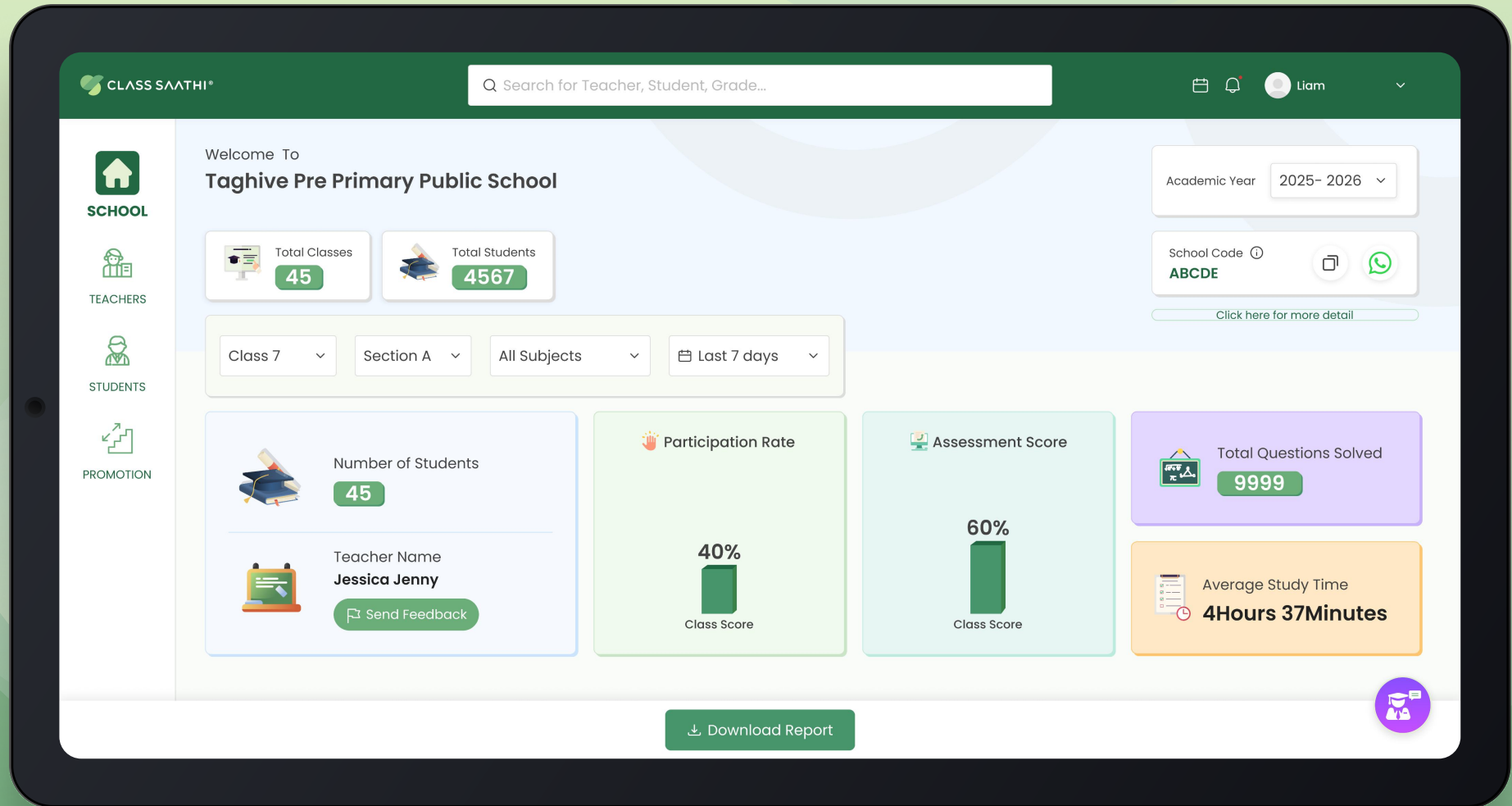


◆ Admin App Manual ◆



01 Login



Welcome to Class Saathi

 School Code

 Password

Sign in

 Language

English ▼

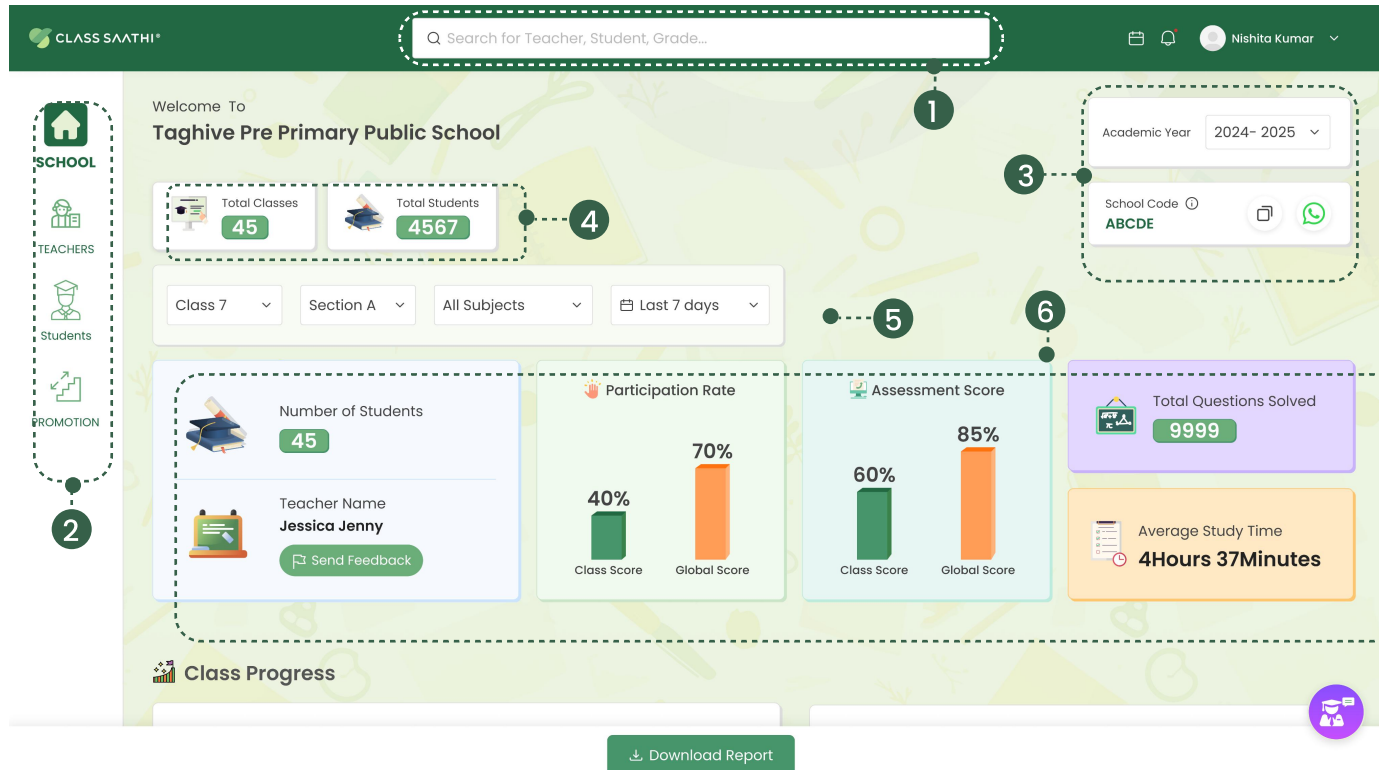
1 Website

To get started, click on the **Admin Dashboard Website** to view your school's data from a bird's-eye view

2 Login

On the login page, enter your School Code/User ID and password
(Note: Your School Code will be provided by the Saathi Team once onboarded)

02 Main Page



1 Top Bar

Search: Search for teachers, students, or grades

Calendar: Track Saathi app usage across all classes

Notification: Manage school requests

Profile: Access basic settings

2 Side bar

School: Overview of class activities and performance

Teachers: Track teacher details

Students: Monitor student performance

Promotion: Manage class promotions at the end of the academic year

3 Academic & School Code

Select the academic year and view the school code for sharing and access

4 Total Classes & Students

Shows the total number of classes and students

5 Report Filters

Customize summary reports by grade, section, subject, and time period

6 Performance Summary

View key performance metrics including student count, assigned teachers, participation rate, assessment scores, questions solved, and average study time

02 Main Page

1 Class Progress

Get insights on questions solved, assignments attempted, and total study time

2 Topic

Identify strong and weak topics based on the number of questions solved. You can also compare with other sections

3 Performance

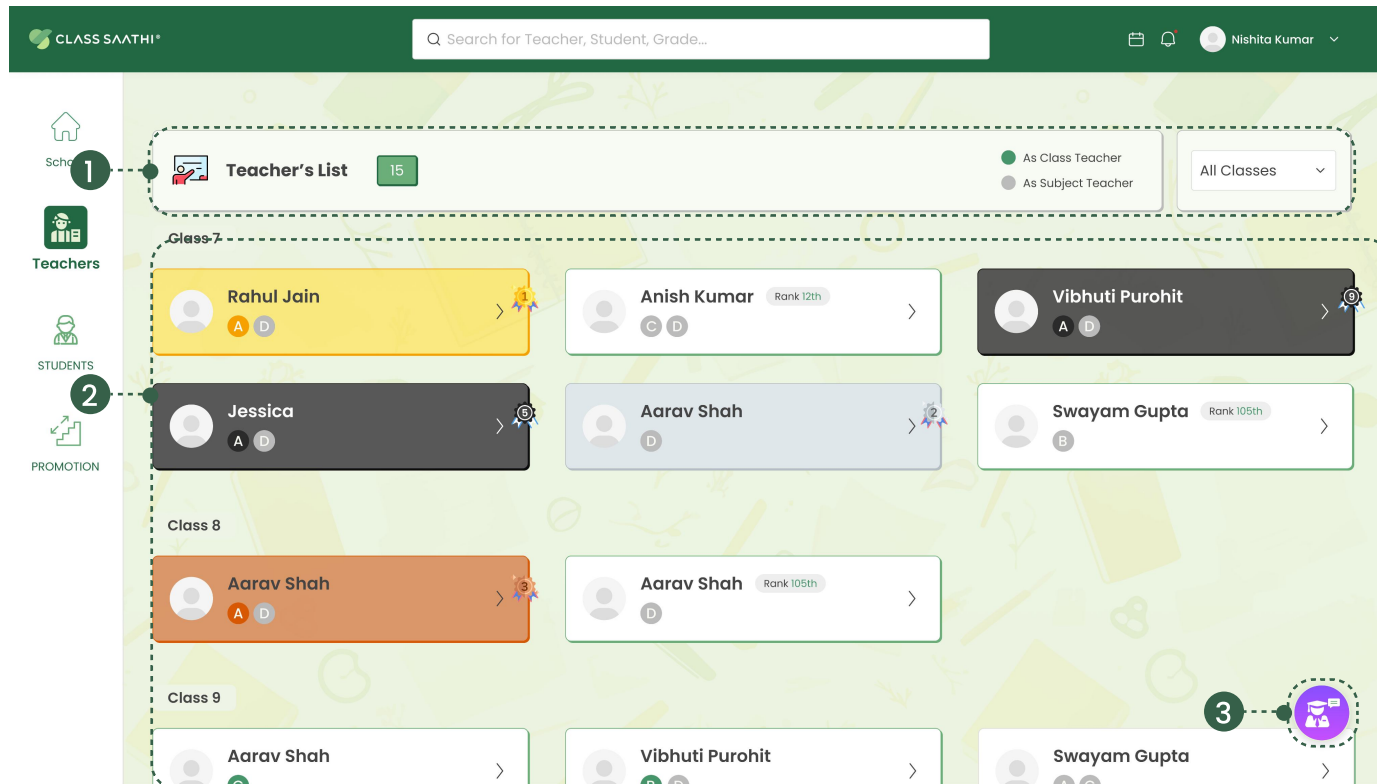
Compare data from previous months to track improvements and see which students are performing well

4 Download Report

Download PDF-based class reports to share during parent-teacher meetings



03 Teachers



The screenshot shows the CLASS SAATHI interface for managing teachers. At the top, there's a search bar and a user profile for Nishita Kumar. The left sidebar has icons for School, Teachers, Students, and Promotion. The main content area is titled 'Teacher's List' with a count of 15. It features filters for 'As Class Teacher' and 'As Subject Teacher', and a dropdown for 'All Classes'. The teachers are listed by class: Class 7, Class 8, and Class 9. Each teacher card displays their name, a profile picture, and a rank. A purple 'Admin Genie' icon is visible in the bottom right corner of the teacher list area.

Class	Teacher Name	Rank
Class 7	Rahul Jain	Rank 12th
	Anish Kumar	Rank 12th
	Vibhuti Purohit	Rank 12th
Class 8	Jessica	Rank 105th
	Aarav Shah	Rank 105th
	Aarav Shah	Rank 105th
Class 9	Aarav Shah	Rank 105th
	Vibhuti Purohit	Rank 105th
	Swayam Gupta	Rank 105th

1 Teacher List

View the total number of teachers and the breakdown between class and subject teachers, you can also filter by class

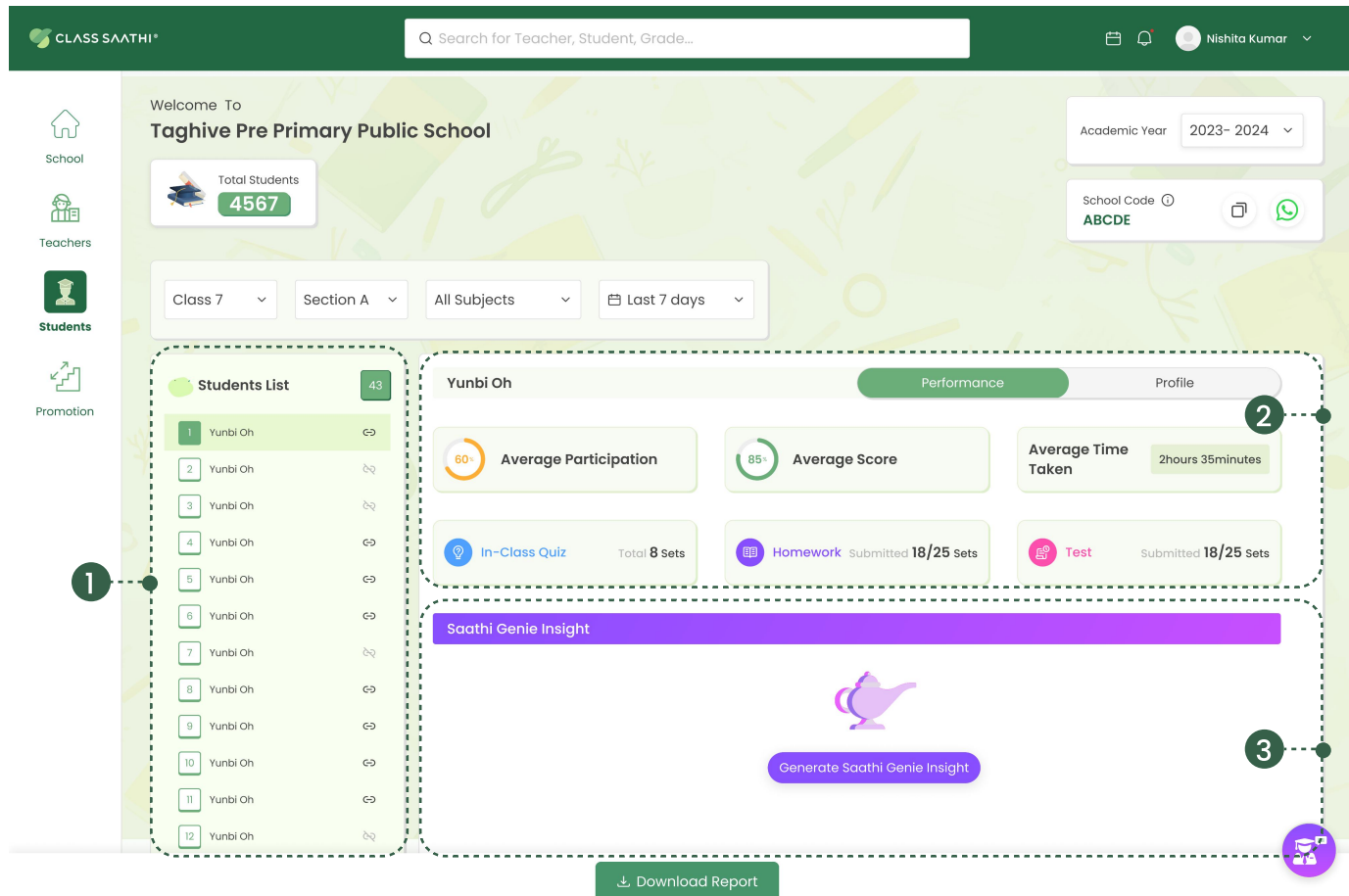
2 Class Detail

See which teachers are handling what classes along with their leaderboard rankings

3 Admin Genie

Ask the AI assistant questions about any class, student, or teacher-related data

04 Students



The screenshot displays the CLASS SAATHI interface for Taghive Pre Primary Public School. The top navigation bar includes a search bar and a user profile for Nishita Kumar. The left sidebar shows navigation options: School, Teachers, Students (highlighted), and Promotion. The main content area shows a welcome message and filters for Class 7, Section A, All Subjects, and Last 7 days. A 'Total Students' badge shows 4567. The 'Students List' table on the left contains 12 rows of student names, with the first row highlighted. The 'Performance' tab for 'Yunbi Oh' is active, showing metrics: Average Participation (60%), Average Score (85%), Average Time Taken (2 hours 35 minutes), In-Class Quiz (Total 8 Sets), Homework (Submitted 18/25 Sets), and Test (Submitted 18/25 Sets). Below these is a 'Saathi Genie Insight' section with a 'Generate Saathi Genie Insight' button. A 'Download Report' button is at the bottom.

1. Students List

2. Student Performance & Profile

3. Genie Insights

1 Student List

View the list of students based on the applied filters. Click on any student's name to view detailed data

2 Student Performance & Profile

In the performance tab, view the student's in-class data and scores. In the profile tab, access basic details such as name, gender, and more

3 Genie Insights

Use Genie to analyze student performance. It will help you identify their strengths and weaknesses

05 Promotion

CLASS SAATHI®

Q Search for Teacher, Student, Grade...

📅 🔔 👤 Nishita Kumar ▾

School

TEACHERS

STUDENTS

Promotion

1

< Students Promotion

Promote the students from selecting the appropriate grade and section on your right.

👤 Promote (From)

2023-24 ▾ Class 8 ▾ Section A ▾ Yunbi Oh

No.	☐	Name	Saathi ID
01	☐	Atharv Agarwal	Saathi - 3DYE7D
02	☐	Naman Jain	Saathi - 3DYE7D
03	☐	Naman Jain	Saathi - 3DYE7D
04	☐	Naman Jain	Saathi - 3DYE7D
05	☐	Naman Jain	Saathi - 3DYE7D
06	☐	Naman Jain	Saathi - 3DYE7D
07	☐	Naman Jain	Saathi - 3DYE7D
08	☐	Naman Jain	Saathi - 3DYE7D
09	☐	Naman Jain	Saathi - 3DYE7D

👤 Promote (To)

2024-25 Class Section Class Teacher

2

Promote

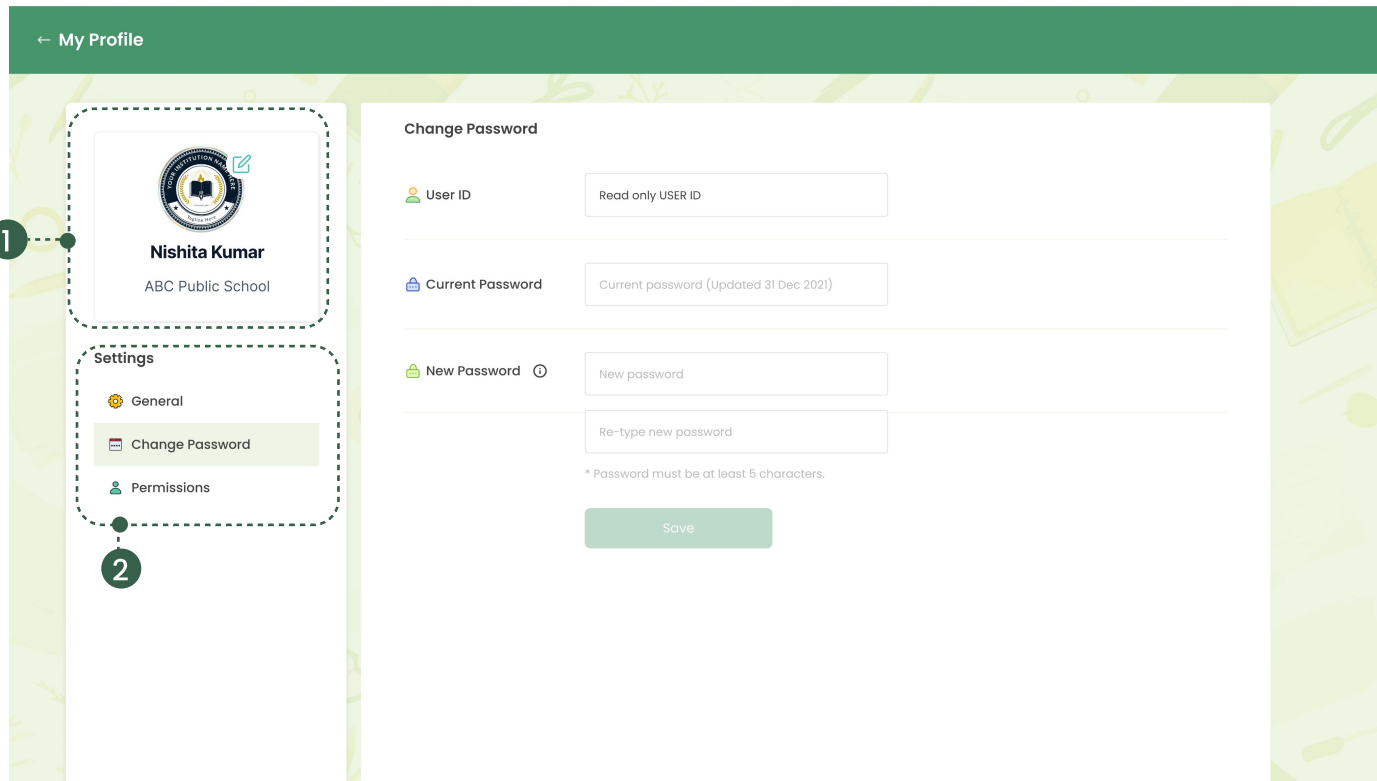
1 Promoting From

Filter the class and section you wish to promote. Use checkboxes to select students from the left panel

2 Promoting To

After clicking 'Promote', selected students will move to the next grade and section. You may also skip promotion for specific students if needed

06 Profile



1 Edit Profile

View and edit your admin details and school name. For fields that are non-editable, please contact the Saathi Team for help

2 Settings

Access General Settings to view or share basic school info. You can also change your password here

LET'S MAKE CLASSROOMS SMARTER WITH CLASS SAATHI!

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